

Network and Privacy Policy

of the Evangelisch -Theologisches Studienhaus Adolf Clarenbach e.V.

07. May, 2020

The Ev.-Theol. Studienhaus Adolf Clarenbach would like to make the use of the internet within the house available for free to all residents. This service shall be provided, as long as financing, maintenance and acceptance by the users are secured. For this purpose, the Network and Privacy Policy regulate the operation as a minimum consensus.

§ 1 Network Regulations

§ 1.1 Access and Use

- (1) User of the network is any person who uses or offers services within the internal network.
- (2) The Netzwerkwart*in administrates the access codes of the network.
- (3) The user is obliged to cooperate with the Netzwerkwart*in in matters of network operation. Malfunctions, abuse of or attacks on devices registered in the network must be reported to the Netzwerkwart*in immediately.
- (4) If the access codes received are passed on to third parties (such as guests or friends), the passing on party must inform the recipient that the use of services of the internal network is subject to the provisions of this Network and Privacy Policy. Third parties automatically agree to this Network and Privacy Policy when using the access codes received. Third parties are prohibited from passing on the access codes. The term "third parties" only includes those people who are not tenants.

§ 1.2 Disclaimer

- (1) Using the internal network happens entirely at the users' own risk.
- (2) The user has no claim of compensation in any cases of power failure, overvoltage damage, data manipulation, data loss or misuse of computers connected to the network or during transmissions as well as the use of wrong or faulty programs by the user or the Netzwerkwart*in.

§ 1.3 Netzverwaltung und Ausschluss von der Nutzung

- (1) The Netzwerkwart*in decides on the use of network resources. She manages firewall rules and, if necessary, assigns IP addresses, checks the compliance with this Network and Privacy Policy and may restrict the use in order to avoid conflicts.
- (2) In case of violation of the network regulations, the Netzwerkwart*in can arrange for the blocking of connections – even without warning. If this is the case, the lessor is at liberty to take criminal and tenancy law steps.

- (3) An offence is the uneconomic use or a violation of laws or other legal regulations, in particular
 - (a) the violation of property rights (e. g. copyrights), data protection, personal integrity and the privacy of other persons
 - (b) the use of networks and services to monitor the performance and behaviour of other persons or users,
 - (c) the dissemination of racist, extremist, sexist, pornographic or discriminatory data content
 - (d) the unauthorised use of software.
- (4) The Netzwerkwart*in and the companies commissioned by the lessor to maintain the network are exempt from the restrictions of this network policy exclusively for the fulfilment of their tasks. Each user grants the aforementioned parties the right to collect the necessary data by analysis, storage and statistical evaluation of protocol headers. They do not have the right to analyze the further contents of the packets without the consent of the user concerned. Automated filtering for relevant security risks (e. g. viruses) is permitted. Suspected violations of the network regulations must be clarified in cooperation with the user concerned.

§ 2 Privacy Policy

With the following information the Ev.-Theol. Studienhaus Adolf Clarenbach would like to give an overview of the processing of personal data of the tenant and her rights according to the data protection law.

§ 2.1 Processed Data

The lessor processes personal datasets which are necessary for the fulfilment of the tasks according to the statutes. Relevant personal data are personal details (including name, address and other contact details, date and place of birth and nationality). In addition, this can also be data,

- which relates to the student status of the tenant, or
- which serves to fulfil the contractual obligations of the lessor (e. g. required data in payment transactions).

§ 2.2 Legal Basis

The lessor processes personal data in accordance with the EKD Data Privacy Law (DSG-EKD). The legality results

- on the basis of the consent of the tenant,
- from the fulfilment of contractual obligations,
- due to legal requirements.

§ 2.3 Access to Data

Within the Ev.-Theol. Studienhaus Adolf Clarenbach, those offices have access to the personal data of the tenant that need this data to fulfil the contractual and legal obligations of the dormitory. Service providers employed by the lessor may also receive data for these purposes. These are, for example, companies in the categories IT services and telecommunication. Data may only be passed on if required by law. Under these conditions, recipients of personal data may be, for example

- public bodies and institutions if there is a legal or official obligation,

- financial service institutions or comparable institutions to which the lessor transmits personal data in order to conduct the business relationship with the tenant.

§ 2.4 Rights of the Tenant

With regard to the data of the tenant stored by the lessor, the tenant has the following rights:

- Information about the data stored with the lessor and their processing (§ 19 DSGVO),
- Correction of incorrect personal data of the tenant (§ 20 DSGVO),
- Deletion of the stored data of the tenant (§ 21 DSGVO),
- Restriction of data processing, if the lessor is not yet allowed to delete the data of the tenant due to legal obligations (§ 22 DSGVO),
- Data transferability, provided that the tenant has consented to data processing or has concluded a contract with the lessor (§ 24 DSGVO).
- Opposition to the processing of data of the tenant (§ 25 DSGVO),

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